

EPS Group, Inc.

Position Description for: Survey Party Chief, non-PLS

RESPONSIBILITIES/JOB PURPOSE

Support the survey department on ALTA surveys, topographic mapping, aerial control surveys and construction staking. Supervises, assigns and reviews the work of staff responsible for technical survey services. Oversees and participates in fieldwork activities and performs a variety of related technical tasks. Not certified as Professional Land Surveyor.

TYPICAL DUTIES

- Works under the direction of a Survey Project Manager
- Fully responsible for following all directions and collecting all data requested for that particular project
- Utilizing Trimble GPS and robotic total stations for data collection and construction layout.
- Reads and understands Civil Engineering Plans and Construction Drawings for field staking
- Performs or learns survey software to prepare project calculations for field staking
- Prepares survey cut-sheets for field staking
- Read and follows detailed directions and requirements on specific survey scopes
- Perform ALTA surveys, topographic surveys, aerial control surveys and construction staking projects in the field
- Upload and download survey data daily from the Trimble TSC3 data collectors
- Communicate daily with the Project Surveyor and field scheduling coordinator

SKILLS & KNOWLEDGE / EDUCATION & EXPERIENCE

- Demonstrated ability to learn quickly and follow directions
- Possess strong communication and time management skills
- Strong working knowledge of Trimble GPS and robotic total stations
- Minimum of 4 years of relevant experience and may hold a Land Surveyor in Training certification (LSIT) or NSPS Certified Survey Technician certification